



BIRKENHEAD COLLEGE

ENROLMENT FORM

140 Birkdale Road, Private Bag 34 911, Birkenhead, Auckland 0746, New Zealand Phone 483 9039, Fax 483 4094
Principal: J O Mathewson, BSc, DipSci (Otago)

Entered on Enrol
 Enrolment No
 Start date.....
 Time.....
 To see.....

*All students are enrolled by appointment with the Principal or Senior Management.
 Please complete this enrolment form in full, and bring it, along with the following:*

- **NZ Citizens** – Birth Certificate or Passport & recent school reports
- **Students from other countries** – Parents' & Student's passports & school reports from your last school

PERSONAL STUDENT DETAILS

Family Name:
 First Name(s):
 Preferred Name:
 Mail to Whom:
 Address:
 Postcode:
 Phone: Mobile (parent/caregiver) :
 Last School:
 Room No. Teacher:
 Year Level: **9 / 10 / 11 / 12 / 13**
 Gender: Male / Female Date of birth:/...../.....
 Type: Regular / Fee Paying / Exchange / Adult / Returning

NZ CITIZENS: (please produce proof of Birth Certificate / Passport)

Country of birth:
 Ethnicity:
 Iwi Affiliation (if applicable):
 First Language:

STUDENTS FROM OVERSEAS: (passports required)

Country of Citizenship:
 Country of birth: Refugee (tick if applicable)
 First Language: Ethnicity:

 Date of entry into NZ:
Visa Type (parent): Work / Student / PR / Other Expires:.....
 Parent's Passport No: Date of expiry:
Visa Type (student): Permanent Res / Student Expires:
 Student Passport No: Date of expiry:

Certified copies correct (**attached**):

Siblings

No. of children in family..... Place in family.....
 Will the student be the eldest at Birkenhead College Yes / No
 Siblings at Birkenhead College:
 Name: Year:

MOTHER (or main Caregiver)

Family Name:
 Title: Mr / Mrs / Ms
 First Name:
 Address:

 Home phone: Work phone:
 Mobile phone:
 Email:
 Occupation:
 Workplace:
 Your Relationship to student:
 First Language:

FATHER (or main Caregiver)

Family Name:
 Title: Mr / Mrs / Ms
 First Name:
 Address:

 Home phone: Work phone:
 Mobile phone:
 Email:
 Occupation:
 Workplace:
 Your Relationship to student:
 First Language:

EMERGENCY CAREGIVER (other than parents)

Family Name:
 Title: Mr / Mrs / Ms
 First Name:
 Address:

 Home phone: Work phone:
 Mobile phone:
 Occupation:
 Workplace:
 Your Relationship to student:

STUDENT'S INTERESTS AND ABILITIES

CULTURAL

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SPORTING

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MUSIC

Is your child interested in individual music lessons? If so please give details:

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CURRICULUM OPTION CHOICES

Please refer to the College prospectus for details of subjects:

YEAR 9

All students take the following subjects: English, Social Studies, Science, Mathematics, Physical Education, Health, Art, Music and a Language

Step 1

Circle **ONE** of the following as your compulsory language:

- French
 - Maori
 - Japanese
-
- ESOL
 - Remedial English

Step 2

Circle **TWO** Technology options from the list below:

- Food Technology
 - Graphics & Design
 - Computing
-
- Textile Technology
 - Workshop Technology

Step 3

Circle **ONE** Arts option from the list below:

- Art
- Drama
- Music

Selected students will also be part of our **Sports Academy** programme. If you are interested in this please circle below:

Sports Academy

YEARS 10—13

Please refer to the subject choice lists and enter your choices below:

<u>Subject</u>	<u>Level</u>
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INTERNET ACCESS AGREEMENT

As the guardian, I understand that the school provides the use of the Internet for educational purposes only. Whilst I realise that Birkenhead College has taken all possible precautions against inappropriate use of the Internet, I will not hold the school responsible for materials acquired when using the Internet. I hereby give my permission to allow Internet access.

Signed:

- 1 Do you have a computer at home? Yes / No
- 2 Are you connected to the Internet? Yes / No
- 3. I give permission for my child's photograph to be used in any official online school publication Yes / No

Health

Please list any allergies, dietary requirements or health problems the student has that the school should know about:

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Doctors Name:

Address:

Phone:

DECLARATION

We, the student and parents, have read, understood, and agree to abide by the school rules and the uniform regulations as stated on this form while the student is enrolled at the College.

We hereby acknowledge and authorise Birkenhead College to collect, store, use and disclose the information provided on this form for the purposes of enrolment, general administration of the school and general care and welfare of myself/my/our child during the term of enrolment with the College and we agree to update the information as necessary. We further certify that all information provided in the application is correct and complete, including medical information.

I/We declare that we are the legal guardians.

Signed: Parent/Guardian: Date:

Parent/Guardian: Date:

ADDITIONAL NOTES

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SPECIAL NEEDS

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FOR OFFICE USE ONLY

Interviewed by: Date:

Birth Certificate attached: Yes No

Fees paid:	Subject Material Fee	\$.00
	School Donation/Fee	\$.00
	Other	\$.00
	TOTAL PAID		\$.00

RECEIPT NO:

SCHOOL RULES

When parents enrol a student at the College they agree to see that their child obeys the school rules set down by the Board of Trustees. These are intended to promote students' welfare and to assist in the smooth running of the College.

- Students are expected to act in an orderly, courteous manner and to show consideration towards other people, eg bullying, verbal abuse, and racism will not be tolerated.
- Students are to be tidily dressed in the school uniform as set out below. Boys to be clean shaven.
- Students are required to remain at school throughout the school day. Lunch passes are not issued unless there are exceptional circumstances.
- Students may not bring dangerous items such as knives, matches or explosives to school.
- Students are forbidden to bring cigarettes, tobacco, alcohol, drugs or solvents to school, or use such material while under school discipline.
- Teachers can confiscate items that disturb the class or are against school rules.
- MP3 Players, ipods and other similar electronic equipment are banned and will be confiscated.
- Cellphones are strongly discouraged at school and if seen or heard during or between classes, will be confiscated. They are brought to school entirely at the students' risk at all times. (Refer to school policy)
- Students are expected to obey the school rules on the way to and from school.
- The College may keep a student on detention until 4.20 pm. Parents will be notified. For serious breaches of school discipline, students may be suspended and later brought before the Board, who will decide their future at the College.

UNIFORM – GROOMING

The school uniform must be worn at school and between home and school. Dress and appearance, including hair colour and style, must be of an acceptable standard as determined by the Principal. Sandals are only permitted in Terms 1 & 4 and must be worn correctly.

Please read the following requirements carefully. Students who persist in coming to school in non-uniform items may not be admitted to class. They will be asked to either go home and change, or have the correct uniform delivered to school by a parent/caregiver.

Regulation school uniform items can only be purchased from 'Yarntons' in Mokoia Rd, Birkenhead.

GIRLS' UNIFORM

Blouse	Regulation plain blue with small logo (short/long sleeved)
Skirt	Regulation blue tartan in specified style and length
Jersey	Regulation blue, logo embroidered
Shoes	Black, dress, low-heeled leather shoes
Sandals	Black, blue or brown with ankle strap (Terms 1 & 4 only)
Socks	White ankle (not black) – <i>not to be worn with sandals</i>
Stockings	Plain black – <i>not to be worn with sandals</i>

Sports shoes are not to be worn with the uniform at any time.

BOYS' UNIFORM

Shorts	Regulation grey
Polo shirt	Regulation plain blue with small logo
Jersey	Regulation blue, logo embroidered
Shoes	Black, dress, low-heeled leather shoes.
Sandals	Black, blue or brown with ankle strap (Terms 1 & 4 only)
Socks	Regulation grey – <i>not to be worn with sandals</i>

Sports shoes are not to be worn with the uniform at any time.

Year 13

Year 13 students must comply with the dress code as stated in the Senior Handbook.

GENERAL

Optional uniform items

Jacket	Regulation nylon with logo
Hat	Regulation navy blue cap may be worn outside in summer only
Trousers	Regulation navy blue for girls in approved style Regulation mid-grey for boys in approved style
Scarves	Plain navy blue or black only

Hair, Makeup, Jewellery

Hair **No bandanas permitted.** Hair ties, head bands, if required, must be black or navy.

Make up **Not permitted**

Jewellery **Not permitted** This includes visible forms of body piercing and tattoos. Covering a piercing with a piece of sticking plaster, or in any other way, does not make it acceptable. Students who have pierced ears may wear one plain, unobtrusive stud in each ear.

SUBJECT FLOW CHART – 2009

Year 9	Year 10	Year 11	Year 12	Year 13
		NCEA	NCEA	NCEA SCHOLARSHIP
English ESOL	English ESOL	English Communication English ESOL	English Communication English ESOL	English Media Studies Communication English ESOL/TOEFL
Mathematics	Mathematics	Mathematics Alternative Mathematics Intermediate Maths	Mathematics Alternative Mathematics Multi Level Maths (MLM)	Mathematics with Calculus Mathematics with Statistics
Science	Science	Science Applied Science	Science Physics Chemistry Biology	Physics Chemistry Biology
Social Studies	Social Studies	Geography History	Geography History	Geography History Travel & Tourism
French Japanese	French Japanese	French Japanese	French German Japanese	French German Japanese
Maori	Maori	Te Reo Maori	Te Reo Maori	Te Reo Maori
Art	Art	Art	Art Art History Photography	Art History Photography Painting
Information & Communication Technology	Information Management (INF)	Information Management (INF)	Print Design Information & Communication Technology	Computing Information & Communication Technology
	Business Studies	Economics Accounting	Economics Accounting	Economics Accounting
Graphics Workshop Techn. Food & Textile Technology Biotechnology	Graphics Design Technology Food Technology Textile Technology Electronics	Graphics Design Technology Food & Nutrition Textile Technology	Graphics Elementary Construction Skills Food & Nutrition Textile Technology Hospitality	Graphics Food & Nutrition Textile Technology
Music	Music	Music	Music	Music
Drama	Drama	Drama	Drama	Drama
Health and Physical Education Sports Academy	Health and Physical Education Sports Performance	Physical Education Child Development	Physical Education Sports Education	Physical Education Sports Education
Future Problem Solving	Creative & Critical Thinking		Career and Personal Skills	