



# BIRKENHEAD COLLEGE

## ENROLMENT FORM

140 Birkdale Road, Private Bag 34 911, Birkenhead, Auckland 0746, New Zealand Phone 483 9039, Fax 483 4094  
**Principal: J O Mathewson, BSc, DipSci (Otago)**

Entered on Enrol .....  
 Enrolment No .....  
 Start date.....  
 Time.....  
 To see.....

*All students are enrolled by appointment with the Principal or Senior Management.  
 Please complete this enrolment form in full, and bring it, along with the following:*

- **NZ Citizens** – Birth Certificate or Passport & recent school reports
- **Students from other countries** – Parents' & Student's passports & school reports from your last school

### **PERSONAL STUDENT DETAILS**

Family Name: .....  
 First Name(s): .....  
 Preferred Name: .....  
 Mail to Whom: .....  
 Address: .....  
 ..... Postcode: .....  
 Phone: ..... Mobile .....  
 Last School: .....  
 Room No. .... Teacher: .....  
 Year Level: **9 / 10 / 11 / 12 / 13**  
 Gender: Male / Female Date of birth: ...../...../.....  
 Type: Regular / Fee Paying / Exchange / Adult / Returning

### **NZ CITIZENS:** *(please produce proof of Birth Certificate / Passport)*

Country of birth: .....  
 Ethnicity: .....  
 Iwi Affiliation *(if applicable)*: .....  
 First Language: .....

### **STUDENTS FROM OVERSEAS:** *(passports required)*

Country of Citizenship: .....  
 Country of birth: ..... Refugee *(tick if applicable)*   
 First Language: ..... Ethnicity: .....  
 Date of entry into NZ: .....  
**Visa Type (parent):** Work / Student / PR / Other Expires:.....  
 Parent's Passport No: ..... Date of expiry: .....  
**Visa Type (student):** Permanent Res / Student Expires: .....  
 Student Passport No: ..... Date of expiry: .....  
 Certified copies correct **(attached)**: .....

### **Siblings**

No. of children in family..... Place in family.....  
 Will the student be the eldest at Birkenhead College Yes / No  
 Siblings at Birkenhead College:  
 Name: ..... Year: .....  
 Name: ..... Year: .....

### **MOTHER** *(or main Caregiver)*

Family Name: .....  
 Title: Mr / Mrs / Ms  
 First Name: .....  
 Address: .....  
 .....  
 Home phone: ..... Work phone: .....  
 Mobile phone: .....  
 Email: .....  
 Occupation: .....  
 Workplace: .....  
 Your Relationship to student: .....  
 First Language: .....

### **FATHER** *(or main Caregiver)*

Family Name: .....  
 Title: Mr / Mrs / Ms  
 First Name: .....  
 Address: .....  
 .....  
 Home phone: ..... Work phone: .....  
 Mobile phone: .....  
 Email: .....  
 Occupation: .....  
 Workplace: .....  
 Your Relationship to student: .....  
 First Language: .....

### **EMERGENCY CAREGIVER** *(other than parents)*

Family Name: .....  
 Title: Mr / Mrs / Ms  
 First Name: .....  
 Address: .....  
 .....  
 Home phone: ..... Work phone: .....  
 Mobile phone: .....  
 Occupation: .....  
 Workplace: .....  
 Your Relationship to student: .....



# SCHOOL RULES

When parents enrol a student at the College they agree to see that their child obeys the school rules set down by the Board of Trustees. These are intended to promote students' welfare and to assist in the smooth running of the College.

- Students are expected to act in an orderly, courteous manner and to show consideration towards other people, eg bullying, verbal abuse, and racism will not be tolerated.
- Students are to be tidily dressed in the school uniform as set out below. Boys to be clean shaven.
- Students are required to remain at school throughout the school day. Lunch passes are not issued unless there are exceptional circumstances.
- Students may not bring dangerous items such as knives, matches or explosives to school.
- Students are forbidden to bring cigarettes, tobacco, alcohol, drugs or solvents to school, or use such material while under school discipline.
- Teachers can confiscate items that disturb the class or are against school rules.
- MP3 Players, ipods and other similar electronic equipment are banned and will be confiscated.
- Cellphones are strongly discouraged at school and if seen or heard during or between classes, will be confiscated. They are brought to school entirely at the students' risk at all times. (Refer to school policy)
- Students are expected to obey the school rules on the way to and from school.
- The College may keep a student on detention until 4.20 pm. Parents will be notified. For serious breaches of school discipline, students may be suspended and later brought before the Board, who will decide their future at the College.

## UNIFORM – GROOMING

The school uniform must be worn at school and between home and school. Dress and appearance, including hair colour and style, must be of an acceptable standard as determined by the Principal. Sandals are only permitted in Terms 1 & 4 and must be worn correctly.

Please read the following requirements carefully. Students who persist in coming to school in non-uniform items may not be admitted to class. They will be asked to either go home and change, or have the correct uniform delivered to school by a parent/caregiver.

*Regulation school uniform items can only be purchased from 'Yarntons' in Mokoia Rd, Birkenhead.*

### **GIRLS' UNIFORM**

Blouse	Regulation plain blue with small logo (short/long sleeved)
Skirt	Regulation blue tartan in specified style and length
Jersey	Regulation blue, logo embroidered
Shoes	Black, dress, low-heeled leather shoes
Sandals	Black, blue or brown with ankle strap (Terms 1 & 4 only)
Socks	White ankle (not black) – <i>not to be worn with sandals</i>
Stockings	Plain black – <i>not to be worn with sandals</i>

***Black fabric & sports shoes are not to be worn with the uniform at any time.***

### **BOYS' UNIFORM**

Shorts	Regulation grey
Polo shirt	Regulation plain blue with small logo
Jersey	Regulation blue, logo embroidered
Shoes	Black, dress, low-heeled leather shoes.
Sandals	Black, blue or brown with ankle strap (Terms 1 & 4 only)
Socks	Regulation grey – <i>not to be worn with sandals</i>

***Black fabric and sports shoes are not to be worn with the uniform at any time.***

### **Year 13**

Year 13 students must comply with the dress code as stated in the Senior Handbook.

## GENERAL

### Optional uniform items

Jacket	Regulation nylon with logo
Hat	Regulation navy blue cap may be worn outside in summer only
Trousers	Regulation navy blue for girls in approved style Regulation mid-grey for boys in approved style
Scarves	Plain navy blue, black or white only

### Hair, Makeup, Jewellery

**Hair** **No bandanas permitted.** Hair ties, head bands, if required, must be black or navy.

**Make up** **Not permitted**

**Jewellery** **Not permitted** This includes visible forms of body piercing and tattoos. Covering a piercing with a piece of sticking plaster, or in any other way, does not make it acceptable. Students who have pierced ears may wear one plain, unobtrusive stud in each ear.

**Boys must be clean shaven.**

# Subject Flow Chart 2012

\*\* Semester Courses

Year 9	Year 10	Year 11	Year 12	Year 13
Science (9SCI)	Science (10SCI)		Biology (12BIO)	Biology (13BIO)
		Science (11SCI)	Chemistry (12CHE)	Chemistry (13CHE)
			Physics (12PHY)	Physics (13PHY)
			Science (12SCI) **	
		Applied Science (11ASC)	Science (12SCI) **	
		Child Development (11CHC)	Child Development (12CHC)	
Mathematics (9MAT)	Mathematics (10MAT)	Mathematics A (11MAX)	Mathematics (12MAT)	Maths with Statistics (13MAS) Maths with Calculus (13MAC)
		Mathematics B (11MAT)	Maths with Stats (12MAS)	Maths with Statistics B (13MASB)
		Mathematics Internal (11MAI) English and Maths (11LAN)	Alternative Maths (12MAI)	
English (9ENG)	English (10ENG)	English Literature (11ENG)	English Literature (12ENG)	English Literature (13ENG)
		Foundation English (11EFD) English and Maths (11LAN)	English Communication Extension (12ECX)	English Communication (13 ECI)
				Media Studies (13MES)
ESOL	ESOL	ESOL	ESOL	ESOL
Social Studies (9SST)	Social Studies (10SST)	Geography (11GEO)	Geography (12GEO)	Geography (13GEO)
		History (11HIS)	History (12HIS)	History (13HIS)
		<i>Can be picked up at Yr 12 or 13</i>	Travel and Tourism (12TRT)	Travel and Tourism (13TRT)
	Creative / Critical Thinking (10CCT)			
	Business Studies (10BST)	Economics (11ECO)	Economics (12ECO)	Economics (13ECO)
		Accounting (11ACC)	Accounting (12ACC)	Accounting (13ACC)
				Financial Management. (13FMT) **
Health & PE (9PED)	Health & PE (10PED)	Physical Education (11PED)	Physical Education (12PED)	Physical Education (13PED)
Sports Academy (9SPA)	Sports Performance (10SPF)	<i>Can be picked up Years 12 &amp; 13</i>	Sports Performance (12SPF) **	Sports Performance (13SPF)
Art (9ART)	Art (10ART)	Art (11ART)	Art (12ART)	Art Painting (13ARP)
		<i>Can be picked up at Year 12</i>	Photography (12PHO) **	Photography (13PHO)
		<i>Can be picked up at Yr 12 or 13</i>	Art History (12ARH)	Art History (13ARH)
Music (9MUS)	Music (10MUS)	Music (11MUS)	Music (12MUS)	Music (13MUS)
Drama (9DRA)	Drama (10DRA)	Drama (11DRA)	Drama (12DRA)	Drama (13DRA)
French (9FRE)	French (10FRE)	French (11FRE)	French (12FRE)	French (13FRE)
Japanese (9JAP)	Japanese (10JAP)	Japanese (11JAP)	Japanese (12JAP)	Japanese (13JAP)
Te Reo Maori (9MAO)	Te Reo Maori (10MAO)	Te Reo Maori (11MAO)	Te Reo Maori (12MAO)	Te Reo Maori (13MAO)
Food Technology (9FDT)	Food Technology (10FDT)	Food & Nutrition (11FDT)	Food & Nutrition (12FDT)	Food & Nutrition (13FDT)
		<i>Can be picked up at Year 12</i>	Hospitality (12HSP) **	
Textile Technology (9TXT)	Textile Technology (10TXT)	Textile Technology (11TXT)	Textile Technology (12TXT)	Textile Technology (13TXT)
Graphics (9GRA)	Graphics (10GRA)	Graphics (11GRA)	Graphics (12GRA)	Graphics (13GRA)
Workshop (9WSP)	Design Technology (10DET)	Construction Skills (11CON) Engineering Practice (11EGN)	Construction Skills (12CON) ** Engineering Practice (12EGN) **	
Digital Technologies (9DGT)	Digital Technologies (10DGT)	Digital Technologies (11DTA)	Digital Tech. Print (12DTP)	Digital Tech. Web (13DTW)
		<i>Can be picked up at Year 12</i>	Digital Tech. Applic. (12DTA) **	Digital Tech. Applic. (13DTA)